

**CLAY COUNTY DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS MEETING  
MINUTES**

**February 19, 2014**

**Present:** Debbie Ricks, Chip Dobson, William Randall, Greg Clary, Matt Welch, Jan Conrad, Virginia Hall, Joe Mobley, Grady Williams, Counsel

**Absent:** Tom Morris, Paz Patel

**Guests:** Ken Willey, Catherine Varnum, Joe Riley, Teresa Stepzinski, Ken Smallwood, William Schaet, Richard Glinsler, Greg Philips, Frank Waters, David Morrison, Jerry Agresti, Stephanie Kopelousos, Tim Coleman, Grenadette Green

**Staff:** Josh Cockrell, Kerri Stewart, Bill Garrison, Cam DiFrancesco

**Call to Order:** **Chair, Debbie Ricks** called the Clay County Development Authority ("CCDA") Board meeting to order at 4:00 PM.

**Invocation:** Rev. William Randall provided the invocation.

**Approval of January 15, 2014 Minutes**

**Public Comment:** Frank Waters – Provided comments regarding the BLD project. Does not support the project and doesn't believe that this is the best use of funds for it.

**Big League Dreams Project Update:** **Greg Clary** presented a resolution to the board. Clary asked Counsel David Cohen to read the resolution for the record. Motion to accept the resolution was made, seconded and passed unanimously. Chair Ricks appointed staff Kerri Stewart to be the contact person for BLD/CCDA relations.

**Treasurer's Report:** **William Randall** reviewed the financial reports for January 2014. Motion to approve both reports accepted unanimously.

**Chair's Report:** **Debbie Ricks** stated that no committee meetings took place so there is nothing to report. Bill Garrison was recognized to give his report early.

**Economic Development Report:** **Bill Garrison** discussed the 17 active projects in the pipeline that he hopes to come into fruition. Mr. Garrison stressed the importance that we continue to pursue economic development opportunities. He also reminded the Board of the importance of Camp Blanding as an asset to Clay County. He also discussed the financial support of the CCDA for the Economic

Development Council. Rev. Randall asked about the administrative fees that the CCDA will be receiving from the Camp Blanding grants. We should be receiving 10%. Rev. Randall recommended using those funds to help fund economic development. Joe Mobley suggested that we place those funds in the bank and discuss their appropriation at a later date upon receiving the funds from the implementation of the grants.

CCED Chair Jerry Agresti stressed the importance the CCDA's contribution to the CCED. He stated that the CCED has earned more than the amount of money (\$50k) in which they have now budgeted moving forward. This amount is half of the prior year's request received from the CCDA. Jan Conrad stated the CCED has done a great job and is important to the county. Matt Welch supports providing the financial support to the CCED; however, he stressed the importance of getting the CCDA's finances stabilized before a decision is made. A motion was made to table this decision until next month, seconded, and passed unanimously.

**Transition Report: Josh Cockrell** provided an update on the transition. Staff has been busy monitoring responses to the unsolicited bid proposal, fielding public records requests, and preparing for the Board meeting.

**New Business: Debbie Ricks** mentioned that the transition with IGS has been going very well.

**William Randall** updated the Board on the microloan program. A meeting was held with him, Bill Garrison, Wally Barrs, and Eddie Rush, and Robert Meyers met to discuss lending possibilities and the opportunity of establishing a microloan program. He mentioned that the CCDA has been invited to attend a microlending workshop to be held in Jacksonville. He plans to attend and bring back more information. Greg Clary shared with the Board that it is exciting to hear about the CCDA wanting to help small businesses particularly through the idea of establishing a microlending program to help the small businesses in Clay County. He looks forward to continue making a positive difference for the county.

**Attorney's Report: Grady Williams** did not have anything to report other than assisting the staff with their duties.

**Old Business:** none

**New Business:** The next CCDA Board meeting will be on March 19, 2014.

**Adjourned: 4:33 PM.**

**DATES OF UPCOMING CCDA MEETINGS:**

**March 19, 2014 – Cancelled, moved to March 25, 2014**

**March 25, 2014**

**April 16, 2014**

**May 21, 2014**

**June 18, 2014**

**July 16, 2014**

**August 20, 2014**

**September 17, 2014**